

CONCERNS e-Staff – Leave Application

Home Leave Movement Helpdesk Attendance Summary Staff User Logout

Hi! amaran

Leave Module

- Apply Leave
- Leave Application Status
- Leave Approval
- Leave Enquiry

LEAVE APPLICATION FORM

Leave Type	Annual Leave		
Start Date	Annual Leave	End Date	
Total Day	MC		
	Emergency Leave		
	Unpaid Leave		
Note/Reason			
<input type="button" value="Apply Leave"/>			

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Leave Application Status

No	Date Applied	Staff Name	Leave From	Leave To	Total Day	Reason	Status	Detail
1	2010-03-03	Faizul Hisyam bin Awang	01-04-2009	02-04-2009	2	hantar isteri balik kg	APPLIED	
2	2010-03-11	Mohd Faizal Bin Razali	15-03-2010	16-03-2010	2	Balik Kampung	APPLIED	
3	2010-03-15	Azizain Bin Mohd	25-03-2010	29-03-2010	2	Balik kampung	APPLIED	
4	2010-03-15	CIK ZAINAL BIN TA' JAT ODING	22-03-2010	22-03-2010	1	Hantar anak ke hospital. aapointment dgn doktor pakar	APPLIED	
5	2010-03-17	CIK ZAINAL BIN TA' JAT ODING	18-03-2010	18-03-2010	1	Perbincaraan Isteri Di Mahkamah Majistret Klang. Semalam baru diberitahu.	APPLIED	
6	2010-03-25	Mohd Faizal Bin Razali	00-00-0000	00-00-0000	0		APPLIED	
7	2010-03-25	Mohd Faizal Bin Razali	00-00-0000	00-00-0000	0		APPLIED	
8	2010-03-12	KHAIRUL HAKIM HJ. ABDUL LATIF	12-03-2010	12-03-2010	1	Sakit Demam	APPLIED	
9	2010-03-08	KHAIRUL HAKIM HJ. ABDUL LATIF	08-03-2010	08-03-2010	1	KES MAHKAMAH	APPLIED	

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LEAVE APPLICATION FORM			
Staff Name	Faizul Hisyam bin Awang	Staff NRIC	780301-11-6155
Leave Type	ANNUAL LEAVE		
Start Date	01-04-2009	End Date	02-04-2009
Total Day	2		
Note/Reason	hantar isteri balik kg		
Application Status	APPLIED <input type="button" value="Application"/>		
	APPLIED		
	APPROVED		
	REJECT		

CONCERNS e-Staff – Leave Enquiry

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Leave Enquiry

Date:

No	Date Applied	Staff Name	Leave From	Leave To	Total Day	Reason	Status	Detail
1	15-03-2010	Azizain Bin Mohd	25-03-2010	29-03-2010	2	Balik kampung	APPLIED	

CONCERNS
e-Staff –
Monitor
where your
staff are, in
one screen

Date

Attendance Enquiry

No	Name	Phone No	IN	OUT	Total Hour	Location
1	MOHD NOOR AZAM BIN MOHD FAUZI					
2	CIK ZAINAL BIN TA' JAT ODING	0193182128	08:17:28	18:11:07	9 h 54 m	office
3	Mohd Faizal Bin Razali	0133336143	08:17:16	18:30:11	10 h 13 m	Office
4	Mohd Saiful Bin Mahtar	0123563939	08:42:16	17:41:13	8 h 59 m	koperasi kastam
5	Faizul Hisyam bin Awang	0129123478	09:07:46	18:22:32	9 h 15 m	
6	KHAIRUL HAKIM HJ. ABDUL LATIF	0122580582				
7	SALBIAH BT RAZALI	0192058803	10:57:44	00:00:00		office
8	Azizain Bin Mohd	+6017-657 1838				

Movement Enquiry

Mohd Faizal Bin Razali

No	From	To	Time (Minute)	OT From	OT To	OT Time (Minute)	Note	Milage
1	03:20:00	05:00:00	140	00:00:00	00:00:00	0	Pergi jumpa che syarin. koperasi perkasa dekat dana kota, setapak	40

Mohd Saiful Bin Mahtar

No	From	To	Time (Minute)	OT From	OT To	OT Time (Minute)	Note	Milage
1	03:20:00	05:00:00	140	00:00:00	00:00:00	0	koperasi kastam.	60

Leave Enquiry

No	Date Applied	Staff Name	Leave From	Leave To	Total Day	Reason	Status	Detail
1	15-03-2010	Azizain Bin Mohd	25-03-2010	29-03-2010	2	Balik kampung	APPLIED	